

**Annual Quality Assurance Report (AQAR)
2019-20**

Part – A

AQAR for the year	2019-20
1. Details of the Institution	
1.1 Name of the Institution	IAMR B.ED. COLLEGE
1.2 Address Line 1	8TH MILE-STONE, DELHI-MEERUT
Address Line 2	DUHAI
City/Town	GHAZIABAD
State	UTTAR PRADESH
Pin Code	201206
Institution e-mail address	iamrbedcollege@gmail.com
Contact Nos.	0120-2675904, 0120-2675905
Name of the Head of the Institution:	DR. DILIP KUMAR JHA, PRINCIPAL
Tel. No. with STD Code:	0120-2675904, 0120-2675905
Mobile:	+91-9868785898

Name of the IQAC Co-ordinator: **Dr. Priya, Associate Professor**

Mobile: **+91-9358769866**

IQAC e-mail address: **priya.sharma@iamr.ac.in**

1.4 NAAC Executive Committee No. & Date: **AISHE Id: C-28984**

1.5 Website address: **www.iamrbedcollege.in**

Web-link of the AQAR: https://iamrbedcollege.in/igac/AQAR/AQAR_2019-20.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Due	NA	NA	NA
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: **01/07/2015**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

- i. **AQAR-2017-2018: submitted on 30-08-2018**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UG C 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu.) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University:

Ch. Charan Singh University, Meerut, U.P.

1.12 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc Autonomy by State/Central Govt. / University

Non-Autonomous

University with Potential for Excellence:	<input type="checkbox" value="v"/>	UGC-CPE	
DST Star Scheme	<input type="checkbox" value="x"/>	UGC-CE	<input type="checkbox" value="v"/>
UGC-Special Assistance Programme	<input type="checkbox" value="x"/>	DST-FIST	<input type="checkbox" value="x"/>
UGC-Innovative PG programmes	<input type="checkbox" value="x"/>	Any other (<i>Specify</i>)	<input type="checkbox" value="x"/>
UGC-COP Programmes	<input type="checkbox" value="x"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="23"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	Students <input type="text" value="02"/> Faculty <input type="text" value="03"/>
	Non-Teaching Staff <input type="text" value="03"/> Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox" value="x"/> No <input type="checkbox" value="v"/>

If yes, mention the amount NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. NIL International 0 National 0 State 0 Institution Level 0

(ii) Themes NA

2.14 Significant Activities and contributions made by IQAC

- **Complete preparation and timely submission of AQARs and SSR.**
- **Devising the Annual Program Plan for various Departments, Clubs, associations, Societies and major facilities like Sports, Cultural Fests.**
- **Brainstorming, planning and setting of goals for the Placement Cell and Career Guidance Cell (CGC) of the college.**
- **Taking active part in the Decision Making Processes related to major policy decisions.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

SNo	Action Plan	Achievements
1	Renovation	<p>Following additions have been done in the College Auditorium at the cost of Rs 4,50,900/-:</p> <ol style="list-style-type: none"> 1. Change of front Curtain 2. New Calendaring Screen of Size 20'X 10' 3. False ceiling and LED lights 4. Sound system 5. Air Conditioners 6. Labs renovation <p>Administrative Office has been renovated with following additions at the cost of Rs. 2,35,200/-</p> <ol style="list-style-type: none"> 1. Separate cabins for office staff 2. Store room 3. Gents and Ladies Washrooms
2	Up-gradation of Girls' Common Room	<p>Girls' Common Room equipped with following items at the cost of Rs 50,000/-:</p> <ol style="list-style-type: none"> 1. Installation of LCD TV 2. Introduction of indoor games and Magazines/

		Newspapers 3. Addition of furniture
3	Up-gradation of Seminar Room	Following items have been added in Seminar Room at the cost of Rs 1,62,000/-: 1. High luminance Wi-Fi projectors 2. Additional Chairs

2.16 Whether the AQAR was placed in statutory body: Yes No

Management Syndicate Any other body N

Provide the details of the action taken

The AQAR is placed before the College Management and a copy is sent to the NAAC, as per the guidelines of the NAAC.

1st Meeting on April, 2019

- Presented AQAR of the session 2019-20
- Planning for the new session 2020-21
- Assigning duties to different committees to their respective members.
- Making agenda of Admissions for fulfillment of seats.

2nd Meeting on August,2019

- Discussion on the agenda of previous meeting
- Planning for House Examinations & Remedial Classes
- Internal Assignment Work & Preparation of Project Work

3rd Meeting on January,2020

- Planning & Preparation for the Term End Examinations (Theory & Practical)
- Evaluation of the Activities performed during the session.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	01	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	01	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: Core/Elective option

- All UG (Arts/Science/Commerce) Programmes have flexibility of choosing Elective options.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	00
Trimester	00
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is updated by the Board of Study of affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	15	15	00	00	00

2.2 No. of permanent faculty with Ph.D. **03**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	05	00	00	00	00	00	00	00	05	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:	Guest 00	Visiting 00	Temp 00
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No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	04	45	00
Presented Papers	04	42	00
Research Papers	00	25	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

College has adopted following innovative processes in Teaching and Learning:

Interactive Learning	Collaborative Learning	Independent Learning
Smart-Classrooms	Field Visits / Industrial Visits	Labs with latest ICT Facilities
Surveys	Activities of Subject Associations/Clubs	Providing latest equipment in labs.
Interactive Lectures	Training Sessions	Projects/Assignments
Role Plays	Workshops	Free Wi-Fi Facility for students
Youth Fests	Language Lab	Availability of Computers/Printers/Scanners
Group Discussions	Rural Camps/Health Awareness Drives/Drives against Social-Evils	Preparation of Charts/Models/PPTs

2.7 Total No. of actual teaching days during this academic year. **220**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- **The college does not enjoy any autonomy regarding Examination/ Evaluation Reforms because it is obliged to follow the system formulated by the University.**
- **As per the university rules in the annual session, students are evaluated with one Pre-University Exam and four assignments before the final university exams which forms the basis for internal assessment.**
- **Internal assessment is 20% of total Marks of respective papers which is calculated as per following criteria:**
 - **Pre-university exam : 10 marks**
 - **Handwritten assignments : 05 marks**
 - **Attendance : 5 marks**

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop

02	01	02
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2.10 Average percentage of attendance of students:

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (2 years)	196					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC conducts meetings with the HOD to take suggestions in the beginning of the session and then action plan are executed in efficient manner during the session.

The IQAC recommendations in Teaching-Learning process by providing suggestions to the authorities in the following areas:

- Development of Faculty by organizing Workshops/Seminars.
- Up-gradation of teaching-learning infrastructural facilities.
- Up-gradation of Library Resources.
- Motivating teachers to use ICT as a teaching-learning tool.
- Organizing workshops on ICT.
- Taking regular feedback from the students/alumni.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	11
Others (FDPs organized by the college)	06

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	00	00	00
Technical Staff	03	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivates and sensitize faculty for research through Research Committee.

- The Research Committee motivates and provides guidance to faculty members.
- The Faculty Members consult the committee for the publication of their Research Articles. The Committee checks these articles and forwards them to journals of repute.
- It helps the faculty members to identify relevant topics/fields for applying Major and Minor Research Projects.
- Motivate faculty and students to conduct extension activities to help society and making them aware of social responsibility by conducting talks.
- Research work of faculty and students are published in various journals

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

2.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	00	00	00	01
Sponsoring agencies	-	-	-	-	Management

3.12 No. of faculty served as experts,

Chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of university/College

Total:

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="14"/>
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="00"/>
Any other	<input type="text" value="00"/>		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activity:

1.	Independence/ Republic Day Celebration
2.	Mini/ Mega Blood Donation Camp
3.	Declamation on 'Beti Bachao Beti Padhao'
4.	Hindi Diwas Celebration
5.	Teacher's Day Celebration
6.	Yoga Day
7.	Rain Water Conservation plants installed
8.	Traffic Awareness Camp
9.	Youth Fest
10.	Healthy Habit week
11.	Tree Plantation
12.	Quiz Competition
13.	Group Discussion
14.	Educational Trips

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.25 Acre	-	SFS Fund	1.25 Acre
Class rooms	07	-	SFS Fund	07
Laboratories	05	-	SFS Fund	05
Seminar Halls	01	-	SFS Fund	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Seminar Room Wi-fi campus	No	Yes	-	Yes

4.2 Computerization of administration and library

ADMINISTRATION

Administration office is fully equipped with computers, printers, scanners, Photostat machine. Entire office is on networking and has internet facility.

The college has developed CIMS (College Information Management System), which is an ERP based software developed in consultation with the needs of the stakeholders. Through CIMS students can access their examination results, assignment scores, attendance details and other academic information directly on their computers or mobile phone. Faculty members have the facility to upload details of their activities and duties during the session and then retrieve the same in a desired format.

Students and faculty are also informed about college activities through website and Automated Messaging system.

LIBRARY

The following initiatives have been taken up to make the Library user/student friendly:

- Up gradation of Library Automation
- Installation of CCTV cameras for better surveillance
- Updating of Library Collection Procedure
- Strengthening of Reprographic Facility for Students
- AC Reading Hall.

- Book Bank Facility for all students.
- Separate Reference Section
- 20 computers have been installed for students and staff for:
 - Downloading and printing E-Books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10280	-	500	100	10780	-
Reference Books	520	-	80	-	600	-
e-Books	-	-	-	-	-	-
Journals	12	-	02	-	14	-
e-Journals	01	-	-	-	01	-
Digital Database	04	-	-	-	04-	-
CD & Video	25	-	02	-	27	-
Others (specify)	-	-	-	-	-	-
News Paper						

4.4 Technology up gradation (overall)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> • College has a well established Network Resource centre where students and staff can make use of internet & ICT facilities. • HoD of respective department are provided with laptop. • Department have internet facility. • College conducts workshops for ICT training for Teaching, Non teaching staff and students from time to time. • FDP on ICT Skills was conducted in 09-10 September, 2019 for teachers. 	
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4.6 Amount spent on maintenance: (In Rupees)

i) ICT

Rs. 2,45,000/-

Rs 1,85,000/-

ii) Campus Infrastructure and facilities

iii) Equipments

Rs 1,50,000/-

iv) Others

Rs 3,15,000/-

Total :

Rs. 8,95,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Regular information is disseminated to the students regarding Placement Programs, Training Sessions, Personality Development Workshops and Alumni Association through College Website, Prospectus and Orientation Programs.
- Ensuring proper display and sending information through mails to the students about support services.
- Monitoring the activities of various cells like career guidance cell, counselling cell, student grievance cell, anti ragging committee and women’s grievance cell.
- Individual attention to the students by faculty mentorship programme.
- Student feedback for improvement of teaching learning process.

5.2 Efforts made by the institution for tracking the progression

- The institute maintains exhaustive data regarding the students’ involvement in various academic/co-curricular/social movements /activities.
- The entire record regarding the students’ activities is also maintained by the In-charges of activities in their Activities Register.
- Student’s progress assessed by regular internal exams before the university exam.
- Feedback from Alumni so as to improve the teaching and learning process for the upcoming students.
- This record is also presented in an abridged form in the Annual Report.
- It is also regularly updated on the college website.

5.3 (a) Total Number of students **196**

(b) No. of students outside the state **10**

(c) No. of international students **00**

No	%
49	25

Men

No	%
147	75

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged Out of Total	Total	General	SC	ST	OBC	Physically Challenged	Total
32	44	00	21	01	97	31	43	00	25	00	99

Demand ratio **2:1** Dropout %: **03%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Others	20

5.6 Details of student counselling and career guidance

Students taking/having guidance by the placement head of the college.

No. of Students benefitted

30

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	50	00	30

1.8 Details of gender sensitization programmes:

1. The Women Cell and Legal Literacy Cell of the college are actively engaged in sensitizing the students about gender issues.
2. Various Clubs & Associations of the college also organize Poster Making, Poetry Recitation, Debate, Declamation, Story Writing and Slogan Writing competitions to spread gender awareness.
3. Hemoglobin Testing Camp is organized in the college for girl students by the Women Cell and many renowned gynecologists have been invited to provide medical counseling.
4. Expert lectures on legal issues are organized by Women Cell and Legal Literacy Cell by inviting advocates.
5. Self defense workshop for women was organized in which more than 125 students participated.

Nukkad Nataks (Street Plays) are staged regularly on issues like *Beti Bachao, Beti Padhao*; Domestic Violence; Eve Teasing.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	06	4,87,500/-
Financial support from government	28	12,68,000/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission of the college is in consonance with the stated objectives of higher education and the college strives hard for the upliftment of the society through education.

- “To create a better future for all, through leadership in research and excellence in Professional education in the field of Education, with focus on developing relevant skills, competence and attitude to meet the needs of the society and the industry in the 21st century. It will attain this by inculcating an enlightened, challenging and collaborative academic environment that instills excellence, encourages innovative education and supports path-breaking discovery. Also to enable the Group play the role of a beacon light centre in the corporate world.”
- "To serve the mankind and improve the quality of life of people by creating competent professionals, leaders, winners, and achievers." And "IAMR aims at nurturing the talent of young boys and girls by providing them quality education, equipping them with managerial skills to last a lifetime, broadening their horizon, developing their personality, attributes and imbibing ethical and moral values to enable them to become successful global business leaders."

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum development is the prerogative of the Affiliating University. Teachers of the college play an active role in curriculum development as members of Boards of Studies which is the statutory body for designing the curriculum.
- Feedback Mechanism of curriculum from students, parents and alumni
- Developing healthy competitive spirit, personalised attention and remedial help to students

6.3.2 Teaching and Learning

The IQAC augments the teaching-learning process by providing suggestions to the authorities in the following areas:

- Development of Faculty by organizing Workshops/Seminars and FDPs.
- Up-gradation of teaching-learning infrastructural facilities
- Motivating teachers to use ICT as a teaching-learning tool.
- Organizing workshops on ICT.
- Taking regular feedback from all the stakeholders including students/alumni and teachers.
- Providing value based education to students.
- Remedial classes are organised to solve learning difficulties of students.

6.3.3 Examination and Evaluation

- In the area of examination and evaluation as the institution is obliged to follow the University guidelines in this regard.
- Remedial classes for weak students.
- Assignments are given to students
- Internal examination are taken and feedback is given to students

6.3.4 Research and Development

- Faculty members are encouraged to submit more and more proposals for UGC Research Projects.
- Providing research guidance to students
- Eminent educationist are invited to address faculty and students
- Action research at institutional level to promote research culture

6.3.5 Library, ICT and physical infrastructure / instrumentation:

The institution is well aware about the fast pace changes that the teaching-learning process is undergoing. It realizes that to make the process of teaching-learning effective, infrastructure, ICT and Library plays a very important role. Consequently, fully equipped laboratories, library, seminar and audio-visual rooms, comfortable, spacious class-rooms remain a top priority.

The Policy of the college regarding infrastructure, ICT & Library is consistent with the needs that arise as a result of academic development and market trends.

Its salient features are:

- Need based feedback from stakeholders is taken for enhancement of infrastructure & ICT Tools.
- The management evaluates and approves the proposal given by the Principal in governing body meetings, thereby allocating the budget for strengthening the facilities.

- Infrastructure is created and enhanced to meet the need of world class quality education and for promoting good teaching-learning environment.
- Maximum resources are allocated for infrastructure development.
- Optimum utilization of resources is ensured to carry out curricular, co-curricular and research activities.

6.3.6 Human Resource Management

Human Resource, both in the form of teaching faculty and non-teaching staff plays the most vital role in the institution. The institution takes care in selection and retention of its Human Resource through the following measures:

- All recruitments are done in a transparent manner by the Management representatives as per the guidelines given by NCTE/Affiliating Body.
- The college encourages its teachers to participate actively in FDPs, Seminars and Conferences.
- The college pays the highest emoluments to its temporary teaching faculty in the region.
- Training Programs are organized for the staff to enhance various skills. These include the following:
 - Communication Skills
 - Use of ICT as a Teaching-Learning Resource
 - Soft Skills

6.3.7 Faculty and Staff recruitment

The recruitment is done on the basis of qualification and experience, and follows the guidelines of NCTE/Affiliating Body through the Management of the Institution.

6.3.8 Industry Interaction / Collaboration

- **Schools are invited for placement of students.**
- **Forwarding of students C.V. on demand of schools.**

6.3.9 Admission of Students

Admissions process is fully transparent. All admissions are based on UPJEE B.Ed. Entrance Examination taken by the respective University. Seats are also allotted by the University after counseling process.

6.4 Welfare schemes for

Teaching	1. Fee Concession for teacher Wards 2. Free Transport facility 3. Free accommodation facility in hostel
Non teaching	1. Fee Concession for Non-teaching Wards 2. Free Transport facility 3. Free accommodation facility in hostel
Students	1. Fee Concession 2. Fee Installment facility 3. Book Bank facility 4. Hostel Facility 5. Transport facility from all major points.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rishi Kappor & Company	Yes	Management
Administrative	Yes	Rishi Kappor & Company	Yes	Management

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms are done by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The Alumni Association is actively engaged in the development of the institution.
- As and when required the alumni association is involved in major planning and decision making policies of the institution.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff:

02

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Ground water recharging plants are installed.
- Hundreds of saplings are planted on the campus, city and villages adopted by students and staff of the college.
- The students of Environment Club developed two compost pits behind the Education building for collecting organic waste, especially dried fallen leaves and converting it into manure to be used during tree plantation.
- Cleanliness drives: the drives are organized by Students, Environment Club throughout the year.
- ‘Say No to Plastic’ Campaigns: Efforts are underway to reduce the use of plastic bags and bottles on campus. Volunteers of Environment Club are working towards a plastic free campus.
- The Institution saves energy through the usage of solar power.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

It is the endeavour of the institution authorities in general and the IQAC in particular to constantly innovate in academic, curricular and administrative sphere of the institution in order to achieve all-round excellence.

The following innovations introduced during the last year which have created a positive impact on the functioning of the institution:

Infrastructure

The infrastructural facilities upgrade every year. In this year, renovation of classrooms, Seminar Hall, fully renovated AC Auditorium, AC Reading Room in the library, remote controlled concealed LCD Projectors have been added to augment the teaching-learning resources.

Up-gradation of Information & Communication Technology

- The entire campus has been converted into a Wi-Fi Zone.
- Internet lab has been upgraded to facilitate routine academic activity and research.

Website Up-gradation

The college website is an indispensable source of information for both the stakeholders and the general public. It has been fully revamped with new user friendly features. Entire information about the college related to all areas — Academic, Curricular, Administration — can be accessed online.

College Information Management System (CIMS)

The Institute has use CIMS (College Information Management System), which is an ERP based software. Through CIMS students can access their examination results, assignment scores, attendance details and other academic information directly on their computers or mobile phone. Faculty members have the facility to upload details of their activities and duties during the session and then retrieve the same in a desired format.

Career Guidance Cell

The CGC of the college plays a vital role in providing guidance, counseling, training in soft-skills and information regarding career choices to the students by organizing seminars, lectures by experts, training programs and workshops especially in Personality Development, Communication Skills and Career Options.

Zero Water Wastage Campus

Educational Institutions need to set a trend globally regarding water-saving measures. The college has taken a pledge to save water. Consequently, the college campus has been turned into a Zero Water Wastage Campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

SNo	Department / Place	Work Undertaken	Approximate Amount(Rs.)
1	Auditorium	Change of front Curtain, New Calendaring Screen of Size 20'X 10', False ceiling and LED lights, Sound system, Air Conditioning, lab renovation.	4,50,900/-
2	Administrative Office	Separate cabins for office staff, Store room, Gents and Ladies Washrooms	2,35,200/-
3	Girls' Common Room	Installation of LCD TV, Introduction of indoor games and Magazine/ Newspapers, addition of furniture	50,000/-
4	Seminar Room	High luminance Wi-Fi projectors, Blinds, Additional Chairs	1,62,000/-
5	Installation of 4 RO Systems		80,000/-
6	Wi-Fi Campus		90,000/-
Total			10,68,100/-

7.3 Give two Best Practices of the institution

The Institution has contributed a lot for environmental awareness as the institution installed solar plant & water harvesting to save energy and water.

7.4 Contribution to environmental awareness / protection

The college makes special efforts to instill environmental awareness amongst its students with the belief that environmental awareness will lead to environmental action. For developing ecological consciousness amongst students a wide range of activities such as organizing campaigns, poster exhibitions, street plays, film screenings, field visits, workshops and seminars are undertaken by the college. Efforts are also made to institutionalize some of the environmentally sustainable practices in college. The initiatives taken by the college to make the campus eco-friendly are as follows:

Energy Conservation

- ELCB (Earth Leakage Circuit Breaker) were installed at various locations on the campus to prevent current leakage and protect other electrical installations.
- Ground water recharging plants

Efforts for Carbon Neutrality

- The college campus is green and every year trees are planted on regular basis. Planting trees has been one of the ways of offsetting carbon. In general CO, CO₂ emissions are already within permissible limits as there are no pollution sources in the vicinity. A well

maintained botanical garden.

Tree Plantation

- Every year hundreds of saplings are planted on the campus, city and villages adopted by students and staff of the college.
- Cleanliness drives: whole the year the drives are organized by Students of Environmental club
- ‘Say No to Plastics’ Campaigns: Efforts are underway to reduce the use of plastic bags and bottles on campus. Volunteers of Environmental club ’ are working towards a plastic free campus. The campaign is a part of this effort.

Handling Hazardous Waste

- Efforts have been made to make college /departmental Fests eco friendly. A list of suggestions are put up on notice boards and distributed to the fest head. The volunteers appeal to all the members to follow certain guidelines in ‘reducing waste’ and promoting ‘Eco-friendly practices’. Every member of fest has an observer. This has made significant difference and students are learning to be eco literate.
- Activities for raising environmental awareness
- Screening of Environmental Films and Documentaries
 - Environmental Exercises and Games
 - Street Plays and Poster Exhibition
 - Human Rights Week: “Environment and Human Rights”

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for the next year

1.	Renovation of Principal's office, Head Clerk room, office store, staff room
2.	Addition of furniture in Girls Common Room and Canteen
3.	Air conditioning, Paneling, New Chairs in new Seminar Rooms and Auditorium.
4.	Renovation, Stacks, Air conditioning, Furniture in Library
5.	Renovation in class rooms
6.	Online Library facility
7.	Constant up-gradation of CIMS and Website
8.	More tree plantation in and around the campus.
9.	More CCTV cameras.
10.	Conversion of more classrooms in to smart classrooms
11.	Modern Equipment
12.	Free Education for scholar who is from financially weaker section.

Name : *Mrs. Priya*

Name: *Dr. Dilip Kumar Jha*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Note: As this is a computer generated document, signatures are not required

